

# Client Portal User Guide





## **Client Portal Overview**

The Freedom Investment Management platform allows you to view your consolidated household, individual account details and performance information, aggregate accounts held outside Freedom to provide a holistic financial view of all of your assets and liabilities, share documents with your advisor, and more. The Client Portal is organized into the following main sections, each of which will be covered in a dedicated chapter of this guide, as well as a section dedicated to <u>Additional Tools</u> that are available to you within the portal.

- Dashboard
- <u>Accounts</u>
- Portfolios
- Holdings
- <u>Transactions</u>
- Documents



## **Introduction to Your Dashboard**

The **Dashboard** section is the default landing page when logging into the Client Portal, providing instant access to key information, organized into 3 main sections.





Value/Performance Summary: The ribbon on the top of home page details out the total market value for all of your accounts as well as the total cash value. The section then provides a series of 3 performance figures: Month to Date, Quarter to Date, and Year to Date returns (expressed in both percentage and dollar amount). Clicking on the arrow next to any of these performance figures will allow you to select a different time period, the options of which are as follows: Last Year, Year to Date, Month to Date, Quarter to Date, Last Quarter, Last Month, Annualized and Since Inception.



**Total Asset Allocation:** This chart provides a breakdown of the asset classes represented at the household level, adding together all your accounts, allowing you to quickly see how your money is distributed across asset classes. This chart is interactive, allowing you to hover over any asset class to view the dollar amount and percentage that is allocated to that particular asset class.





**Snapshots:** This section provides the most recent transaction activity and documents that have been added to your Client Portal. Clicking on the hyperlinks within this section will direct you to the applicable information.

Snapshots				
L/ Sp	ITEST TRANSACTIONS			
\$1 (0	,500.00 withdrawn from Clancy, Mallory 00000171)   Rollover Roth IRA on 9/19/2019			
U po	TEST DOCUMENT If (1).pdf on 7/24/2019, 4:44 AM			



## **Managing Your Accounts**

The **Accounts** section provides detailed information regarding each of your accounts. Beneath the top-level banner, this section lists out each of your accounts individually along with the owner, account name, account type, account number, performance returns, and total market value.

Dashboard Accounts Portfolios Hold	dings Transactions	Documents		
HOUSEHOLD TOTAL VALUE \$8,084,675.97 \$996,267.69 cash	Month To Date <b>1.28</b> % \$102,150.53	Quarter To Date <b>•</b> <b>1.28</b> % \$102,150.53	Year To Date ▼ 1.28% \$102,150.53	
Account Name (8)   Type   Number			Net <u>MTD</u> <b>v</b>	Total Value
Perry, Jake Contributory IRA   32655623 *			0.68% Return	\$ <b>270,536.56</b> Total Value
<b>Mel's 401K</b> 401K   22022020 *			0.96% Return	\$1,404,375.71 Total Value
Jake Perry Roth IRA Roth IRA   12365478 *			0.63% Return	\$ <b>584,449.83</b> Total Value
Perry, Jake Non-Qualified   12365479 *			<b>1.76</b> % Return	\$3,873,061.58 Total Value
Perry, Melanie Rollover IRA   78945623 *			0.95% Return	\$812,248.59 Total Value
Perry, Melaine FBO Perry, Kimberly UTMA   21212020 *			-0.85% Return	\$ <b>78,950.77</b> Total Value
Perry, Melaine FBO Perry, Luke			1.40% Return	\$ <b>356,777.08</b> Total Value
Perry Family Trust Trust   10022334 *			0.66% Return	\$ <b>704,275.85</b> Total Value
* to indicate that an account is an indirect account (e.g. r	nanually entered or aggregated	d from an outside source, other than our prima	ry custodians).	



MTD (Month to Date) returns will be displayed by default, but you can update this time frame by selecting the dropdown next to the "MTD" link. Additional Options are as follows: YTD (Year to Date), QTD (Quarter to Date), SI (Since Inception), AN (Annualized), LY (Last Year), LQ (Last Quarter), and LM (Last Month).

A B C WEALTH MANAGEMENT	Perry, Ja	Impersonated by: Tim Sumpter ike & Melanie • 01/16/2025, 1:19 PM Ø
Dashboard Accounts Portfolios Holdings Transactions Documents		
HOUSEHOLD TOTAL VALUE         Month To Date         Quarter To Date           \$8,084,675.97         1.28%         1.28%           \$996,267.69 cash         \$102,150.53         \$102,150.53	Year To Date  1.28% \$102,150.53	
Account Name (8)   Type   Number	Net <u>MTD</u> <b>v</b>	Total Value
Perry, Jake Contributory IRA   32655623 *	MTD QTD YTD LM	\$ <b>270,536.56</b> Total Value
Mel's 401K 401K   22022020 *	LY SI AN	\$ <b>1,404,375.71</b> Total Value
Jake Perry Roth IRA Roth IRA   12365478 *	<b>0.63</b> % Return	\$ <b>584,449.83</b> Total Value
Perry, Jake Non-Qualified   12365479 *	<b>1.76</b> % Return	\$ <b>3,873,061.58</b> Total Value
Perry, Melanie Rollover IRA   78945623 *	<b>0.95</b> % <sub>Return</sub>	\$ <b>812,248.59</b> Total Value
Perry, Melaine FBO Perry, Kimberly UTMA   21212020 *	-0.85% <sub>Return</sub>	\$ <b>78,950.77</b> Total Value
Perry, Melaine FBO Perry, Luke	1.40% <sub>Return</sub>	\$356,777.08 Total Value
Perry Family Trust Trust   10022334 *	<b>0.66</b> % Return	\$ <b>704,275.85</b> Total Value
* to indicate that an account is an indirect account (e.g. manually entered or aggregated from an outside source, other than our prin	nary custodians).	



To view more details regarding a specific account, simply click the account notecard.

B C WEALTH MANAGEMENT	James, Nath	an & Brooke +		
shboard	Accounts	Holdings	Transactions	Document
OUSEHOLD TOTAL VALUE 10,250,154.70 626,849.59 cash	Month To Date -0.04% -54,044.07	Ouarter To Da <b>1.02%</b> \$103,176.98	te  Year To Date 10.74% 5695,534.71	
Account Name (5)   Type   Number			Net Return MTD ¥	Total Value
James Family Trust Living Trust   98977766 *		Ռո	0.10% Return	\$6,902,161.94 Total Value
James, Brooke FBO James, Ma utma   34345655 *	itthew		0.49% Return	\$125,701.93 Total Value
James, Nathan SEP IRA   98977655 *			-0.03% Return	\$1,509,265.64 Total Value
Brooke's Taxable Non-Qualified   98977654 *			-0.38% Return	\$1,143,863.29 Total Value
James, Nathan & Brooke Joint Account (with right of survivorship) ] 34	J45665 °		-1.12% Return	\$569,161.90 Total Value
to indicate that an account is an indired	ct account (e.g. manually entered (	or aggregated from an outside sour	rce, other than our primary custodians).	



Within this detailed account view, the top-level values/performance figures will now be representative of only the selected account. There will be 4 additional tabs present, all of which will be specific to the account in question:



**Overview Tab:** This tab will display all asset classes that are represented in the selected account. The chart is interactive, allowing you to hover over any asset class to see the dollar amount and percentage that is allocated to that particular asset class. Additionally, this chart includes a corresponding grid that will display the weight and market value of all asset classes as well as sub-asset classes.



**Holdings Tab:** This tab will display pertinent information regarding all holdings within the selected account. Initiate filters in the grid by clicking on the filter icon in the top right corner of the grid. A filter icon will appear in each column, which clicking on the icon will allow users to filter.

		Click this ico columns bel	n to filter 🛛 🗕	
HOLDINGS (10)   POSITIONS	SYMBOL	QUANTITY	PRICE	TOTAL VALUE
	Bearch	V	▽	V
CASH USD	(Select All)     ALPS ETF Trust Alerian MLP	7,005.74	\$1.00	\$7,005.74
ALPS ETF Trust Alerian MLP ETF	Amplify ETF Trust Amplify Hi	233	547.72	\$11,118.76
BlackRock Institutional Trust Company N.A. iShares Core U.S. R	BlackRock Institutional Trust	103	\$55.63	\$6,008.04
BlackRock Institutional Trust Company N.A. iShares J.P. Morgan	EM Hi EMHY	· ,	\$37.30	\$2,611.00
SSgA Active Trust SPDR S&P International Dividend ETF	DWX	54 -	\$35.71	\$19,497.66
VanEck ETF Trust VanEck Rare Earth/Strategic Metals ETF	REMX	7	541.11	\$3,165.47
BlackRock Institutional Trust Company N.A. iShares Emerging M	arkets DVYE	22	\$26.55	\$6,026.85
Amplify ETF Trust Amplify High Income ETF	YYY	19:	\$11.91	\$2,322.45
Invesco Capital Management LLC Invesco CEF Income Composit	e ETF PCEF	284	518.76	\$5,327.84
SPDR Series Trust SPDR Portfolio S&P 500 High Dividend ETF	SPYD	1.20:	542.39	\$51,079.95



**Transactions Tab:** This tab will display all transactions that have occurred within the selected account over a period of time. Initiate filters in the grid by clicking on the filter icon in the top right corner of the grid. A filter icon will appear in each column, which clicking on the icon will allow users to filter.

ACCOUNT V/ \$114,: \$7,005.74 cas	163.76	2 53	•nth To Date • •.88%		<u>Ouarter To Date</u> ▼ <b>2.88</b> % \$3,194.04	Year To Date ▼ 3.72% \$4,089.67	
Overview	Holdings	sactions Associate	d Portfolios			Click thi columns	is icon to filter s below.
_							<u> </u>
Transactions	(18)	Click this	s icon to fi	lter the co	olumn.	itest transactions for	
DATE	ACCT NUMBER	ACCOUNT TYPE	ACTIVITY	SYMBOL	SECURITY DESCRIPTION	QUANTITY	MARKET VALUE
-0 7	▽	V	V		▽ (	V	▽
01/25/2021	25132513	Non-Qualified	Journal	\$CASH	CASH USD	0	\$0.00
01/25/2021	25132513	Non-Qualified	Journal	\$CASH	CASH USD	0	\$0.00
01/25/2021	25132513	Non-Qualified	Buy	DWX	SSgA Active Trust SPDR S&P Int	546	\$20,223.84
01/25/2021	25132513	Non-Qualified	Buy	YYY	Amplify ETF Trust Amplify High	195	\$3,185.33
01/25/2021	25132513	Non-Qualified	Buy	DVYE	BlackRock Institutional Trust Co	227	\$8 <mark>,512.5</mark> 0
01/25/2021	25132513	Non-Qualified	Buy	EMHY	BlackRock Institutional Trust Co	70	\$3,203.90
01/25/2021	25132513	Non-Qualified	Sell	VOX	Vanguard Group, Inc. Vanguard (	250	\$30,921.25
01/25/2021	25132513	Non-Qualified	Buy	AMLP	ALPS ETF Trust Alerian MLP ETI	233	\$6,385.37
01/25/2021	25132513	Non-Qualified	Sell	VGLT	Vanguard Group, Inc. Vanguard I	430	\$40,140.50
01/25/2021	25132513	Non-Qualified	Buy	SPYD	SPDR Series Trust SPDR Portfol	1,205	\$41,506.23
01/25/2021	25132513	Non-Qualified	Buy	PCEF	Invesco Capital Management LL	284	\$6,368.70
01/25/2021	25132513	Non-Qualified	Buy	USRT	BlackRock Institutional Trust Co	108	\$5,320.62
01/25/2021	25132513	Non-Qualified	Buy	REMX	VanEck ETF Trust VanEck Rare E	77	56,354.43
01/25/2021	25132513	Non-Qualified	Sell	GLTR	abrdn ETF abrdn Physical Precic	184	\$17.654.80



**Associated Portfolios:** This tab will display all Portfolios that are associated to the selected account. Selecting the **Portfolio** notecard will lead to a more detailed Portfolio view which will be covered in the **Portfolios** section of this guide.

Overview Holdings Transactions	Associated Portfolios	
Portfolio Name (2)   Type   Account Number / Name	Gross Return MTD	Total Value
Discretionary	<b>0.86</b> %	\$2,153,101.82
10100501 (Jones-Smith, Elizabeth)   Contributory IRA	Return	Total Value
Unaffiliated Cash	N/A	\$4,376,612.76
10100501 (Jones-Smith, Elizabeth)   Contributory IRA	Return	Total Value



## **Navigating Your Portfolios**

The **Portfolios** section provides detailed information regarding each of your portfolios. Beneath the top-level banner, this section lists out each of your portfolios individually along with the portfolio name, portfolio type, associated account number(s), performance returns, and total market value.

Portfolio Name [11]   Account Number / Name   Type	Asset Allocation	Last Rebalance	Gross Return MTD V	Total Value
Discretionary	0	N/A	\$23,136.67   1.11%	\$2,098,690,48
10100501 (Jones-Smith, Bizabeth)   Contributory IRA		Last Rebalance	Return	Total Value
Custom Birdrock-Dearborn-EM Debt ETF UMA Service	0	N/A Last Rebalance	\$90.63   0.16% Return	\$ <b>55,749,74</b> Total Value
Riverfront ETF Advantage Dynamic Equity Income	0	N/A	\$698.37   0.63%	\$112,077.64
23230404 (Smith, Brad   Rollover IRA		Last Rebalance	Return	Total Value
Advisor Partners US Equity Large Cap Core - Fractional Share	0	N/A	\$65,988.95   1.25%	\$ <b>5,352,921.02</b>
34345646 (Smith, Brad   Indvidual Taxable		Last Rebalance	Return	Total Value
Unaffiliated Cash	0	N/A	N/A   N/A	\$4,376,612.76
10100501 (Jones-Smith, Elizabeth)   Contributory IRA		Last Rebalance	Return	Total Value
EQIS Dynamic Sector Aggressive - Fractional Share	O	N/A	\$861.73   0.56%	\$155,561.06
35335535 (Smith, Brad   Contributory IRA		Last Rebalance	Return	Total Value
State Street Active Asset Allocation ETF Portfolios (Max Growth) Service	0	N/A	\$35,523.89   1.04%	\$3,438,108.50
10100500 (Smith Family Thut)   Trust		Last Rebalance	Return	Total Value
Unaffiliated Cash	0	N/A	N/A   N/A	\$500,000.00
10100500 (Smith Family Trust)   Trust		Last Rebalance	Return	Total Value
Wilshire Global ETF Allocation Moderate - Fractional Share Service	0	N/A	\$523.05   0.43%	\$120,823.77
10100505 (Lir's Taxable)   Individual Taxable		Last Rebalance	Return	Total Value
Discretionary Service	0	N/A	\$2,823.61   0.82%	\$346,378.14
10100500 (Smith Family Trust)   Trust		Last Rebalance	Return	Total Value



MTD (Month to Date) returns will be displayed by default, but you can update this time frame by selecting the dropdown next to the "MTD" link. Additional Options are as follows: YTD (Year to Date), QTD (Quarter to Date), SI (Since Inception), AN (Annualized), LY (Last Year), LQ (Last Quarter), and LM (Last Month).

<pre>&lt;&lt; Back to All Accounts 10100505 (Liz's Taxable) Type: Individual Taxable ACCOUNT VALUE \$176,772.60 \$3,057.39 cash Overview Holdings Transactions</pre>	Month To Date -0.27% -5474.31 Associated Portfolios	<u>Ouarter To Date</u> ▼ 0.46% \$812.77	Year To 10.4 \$16,762	Date ▼ 18% 164
Portfolio Name (2)   Type   Account Number / Name		Gross Return	MTD QTD	Total Value
Custom Birdrock-Dearborn-EM Debt 10100505 (Liz's Taxable)   Individual Taxable	ETF UMA		YTD LM LQ	\$55,707.73 Total Value
Wilshire Global ETF Allocation Mode 10100505 (Liz's Taxable)   Individual Taxable	rate - Fractional Share		LY SI AN	\$121,064.87 Total Value



Clicking on any **Portfolio** notecard will lead to a more detailed view of that specific portfolio. Within this detailed portfolio view, the top-level values/performance figures will now be representative of only the selected portfolio. There will be 4 additional tabs present, all of which will be specific to the portfolio in question:





**Overview Tab:** This tab will display all asset classes that are represented in the selected portfolio. The chart is interactive, allowing you to hover over any asset class to see the dollar amount and percentage that is allocated to that particular asset class. Additionally, this chart includes a corresponding grid that will display the weight and market value of all asset classes as well as sub-asset classes.

Overview Holdings Transactions Associ	ated Accounts		
	Name	Weight	Market Value
	V Domestic Equities	51.35%	\$1,059,220.81
Domestic Equities \$1,059,220.81	Domestic Large Cap Growth Equities	7.27%	\$149,917.64
51.35%	Domestic Large Cap Value Equities	3.33%	\$68,604.00
	Domestic Mid Cap Growth Equities	11.72%	5241,793.86
	Domestic Mid Cap Value Equities	8.70%	\$179,386.20

**Holdings Tab:** This tab will display pertinent information regarding all holdings within the selected portfolio.

Overview Holdings Transa	ctions Associated Accou	nts				
Heldings (32) P., Symbol	Quartity	Price	Cost Basis	UCL 0	Total Volue	٦
> INVSC DB CO DBC	3,126	\$11.25	:78,759.57	-43,592.07	\$35,167.50	*
> ISHARES INTE IGOV	392	\$49.47	\$19,588.24	-296	\$19,392.24	
> ISHARES JPM EMB	550	\$101.65	\$59,037.00	-3,129.5	555,907.50	
> SCHWAB US L., SCHG	1,601	593.64	568,923.05	80,994.59	\$149,917.64	
> PAREXELINTE 699462107	360	50.00	515,733.80	-15,733.8	50.00	
> MARATHON P MPC	636	\$33.03	\$23,551.08	-2,544	\$21,007.06	
> VANGUARD S BSV	244	582.63	\$19,616.28	545.34	\$20,161.72	
> VANGUARD R., VNQ	1,490	\$74,99	598,421.95	13,313.15	\$111,735.10	
> SCHWAB INTE SCHF	9,518	\$27.57	\$295,248.36	-32,837.1	\$262,411.26	
> VANGUARD M VDT	1,994	\$151.69	\$137,729.57	104,064.29	\$241,793.86	
> VANGUARD L. BLV	482	\$107.01	139,343.25	12,235.57	\$51,578.82	



**Transactions Tab:** This tab will display all transactions that have occurred within the selected portfolio over a period of time.

Overview	v Holdings	Transactions	Associated	d Accounts					
Transaction	s (1)						Latest tran	sactions for 1365	×
Date	Account Name/Nu	imber Account T	ype	Activity	Symbol	Security Description	Quantity	Market Value	Ì
04/23/20	Clancy, Mallory (00	000 Rollover R	oth IRA	Split	NBR	NABORS INDUSTRIES	-751	\$0.00	^

**Associated Accounts:** This tab will display all accounts that are associated to the selected portfolio. Selecting the account notecard will lead to a more detailed account view which will be covered in the **Accounts** section of this guide.





## **Viewing Your Holdings**

The **Holdings** section shows a consolidated view of every holding across all of your accounts. Each holding can be expanded by clicking the arrow located to the left of the holding. Expanding the holding reveals the account that each position is located in. If the position is held in multiple accounts, each account will be shown when the holding is expanded. There are filtering capabilities that can be initiated by clicking on the filter icon in the top right corner of the grid. Once this is triggered, users have the ability filter through each column through the filter icon.

ABCWEALTH				Wyatt,	Benjamin & K	nope, Leslie 🗸
					Updated 07	//26/2024, 2:05 PM O
Dashboard Clients Accounts Portfolios Ho	oldings	Transact	ions Do	cuments		
		-		Step 1: Initiate through	filtering	
HOLDINGS (246)   POSITIONS		SYMBOL	. ⊗	QUANTITY	PRICE	TOTAL VALUE
	V	IBM	Equals	-	~ 7	▽
> International Business Machines Corp. Ordinary Shares		IBM	IBM[	AND OR	\$191.94	\$13,630.58
			Contains			
			Filter		Step 2:	
					Click this through t	icon to filter he column.

Information in the holdings tab includes Holding/Position, Symbol, Quantity, Price, Cost Basis, UGL (Unrealized Gain/Loss), and Total Value. The data can be sorted by any column on the page by clicking on the column header.



## **Accessing Transactions**

The **Transactions** tab lists all transactions (deposits, withdrawals, buys, sells, splits, etc.) that have taken place across all of your accounts. Initiate filters in the grid by clicking on the filter icon in the top right corner of the grid. A filter icon will appear in each column, which clicking on the icon will allow users to filter.

				Wyatt, Benjam	in & Kn	ope, Leslie 🖌
MANAGEMENT				U	pdated 07/20	5/2024, 2:37 PM O
Dashboard Clients Accounts	Portfolios Holdings	Transactio	ons Docume	ents		
	L				Click filter co	this icon to lumns below.
Transactions (28)	Clic	k this ico	n to	Latest transacti	ions for	865 • <b>T</b> 7
DATE ACCT NUMBE	R ACCOUNT TTPE		STMBOL	SECURITY DESCRIPTION	QUA	MARKET VALUE
mm/dd/yyyg⊡ ⊽	▽ ▽	s	earch	▼	▽ [	▽
07/15/2024 44994499	401K	Split	) (Select All) Buy	Jinary Shares	144	\$0.00
06/12/2024 44994499	401K	Split	Journal	Ordinary Share	116	\$0.00
06/10/2024 34341113	Trust	Split	) Split	inary Shares	540	\$0.00
06/10/2024 34341113	Trust	Split	NVDA	NVIDIA Corp Ordinary Shares	540	50.00
06/10/2024 34341113	Trust	Split	NVDA	NVIDIA Corp Ordinary Shares	540	\$0.00
06/10/2024 34341112	Contributory IRA	Split	NVDA	NVIDIA Corp Ordinary Shares	648	\$0.00
06/10/2024 34341112	Contributory IRA	Split	NVDA	NVIDIA Corp Ordinary Shares	648	\$0.00
06/10/2024 44994499	401K	Split	NVDA	NVIDIA Corp Ordinary Shares	1,116	\$0.00
06/10/2024 44994499	401K	Split	NVDA	NVIDIA Corp Ordinary Shares	918	\$0.00
06/10/2024 40408080	Individual Taxable	Split	NVDA	NVIDIA Corp Ordinary Shares	504	\$0.00
06/10/2024 40408080	Individual Taxable	Split	NVDA	NVIDIA Corp Ordinary Shares	504	\$0.00
05/01/2024 40408080	Individual Taxable	Journal	\$CASH	CASH USD	0	\$0.00
02/29/2024 34341113	Trust	Buy	HYG	BlackRock Institutional Trust Cr	0	\$0.00
02/29/2024 34341113	Trust	Sell	VSHY	Virtus ETF Trust II Virtus Newfl	0	\$0.00
02/29/2024 34341113	Trust	Buy	AGG	BlackRock Institutional Trust Co	0	50.00
02/29/2024 34341113	Trust	Buy	FLTR	VanEck ETF Trust VanEck IG Flc	0	\$0.00
02/29/2024 34341113	Trust	Sell	TOTL	SSgA Active Trust SPDR Double	0	\$0.00
02/29/2024 34341113	Trust	Buy	BIV	Vanguard Group, Inc. Vanguard	0	\$0.00
02/29/2024 34341113	Trust	Buy	LODH	BlackRock Institutional Trust Co	0	\$0.00 v



Information in the **Transactions** tab includes the transaction date, account number, account type, activity, symbol, security description, quantity and market value. The data can be sorted by any column on the page by clicking on the column header.

The tab will display transactions that have occurred over the last 365 days by default, but this time frame can be customized using the "L365" link in the upper right-hand corner of the page. Additional time periods are as follows: All, Today, Yesterday, This Month, Last Month, Last Week, This Quarter, This Week, Last Year, Last Quarter, and This Year.

ABC WEALTH MANAGEMENT Smith, Brad & Jones-Smith, Elizabeth v Updated 8/23/2021, 2:14 PM O							
Dashboard	Ac	counts	Portfo	lios	Holdings	Transactions	Documents
Transactions	(720)					Latest transactions for	All
DATE	ACCT NUMBER	ACCOUNT TYPE	ACTIVITY	SYMBOL	SECURITY DESCRIPTION	QUANTITY MARK	Today Yesterday
07/19/21	23230404	Rollover IRA	Split	IHI	ISHARES US MEDICAL DEVICES ETF	20	This Month Last Month
06/03/21	10100505	Individual Taxable	Spin Off	<u>\$CASH</u>	CASH	0	Last Week This Quarter
06/03/21	34345646	Individual Taxable	Spin Off	<u>\$CASH</u>	CASH	0	This Week
03/05/21	34345646	Individual Taxable	Split	APH	AMPHENOL CLA ORD	271	\$0.00
01/26/21	10100505	Individual Taxable	Journal	\$CASH	CASH	0	\$0.00
01/26/21	10100505	Individual Taxable	Journal	\$CASH	CASH	0	50.00
01/26/21	10100505	Individual Taxable	Buy	NUS	NU SKIN ENTERPRISES CL A ORD	6	\$346.05
01/26/21	10100505	Individual Taxable	Buy	JACK	JACK IN THE BOX ORD	3	5298.32
01/26/21	10100505	Individual Taxable	Buy	<u>vsto</u>	VISTA OUTDOOR ORD	12	\$334.62
01/26/21	10100505	Individual Taxable	Sell	UR	ISHARES CORE 56.P SMALL CAP ETF	14	\$1,413.65
01/26/21	10100505	Individual Taxable	Buy	BDX	BECTON DICKINSON ORD	1	\$257.80
							*

Freedom Investment Management, Inc. 100 Constitution Plz, Fl 7, Hartford, CT 06103



## **Managing Your Documents**

The **Documents** section is a secure bi-directional documents vault for seamless document sharing, which nurtures a collaborative and efficient working environment between you and your advisor.

You can select the arrow directly to the left of any folder to expand the folder to view its contents.

ABCW	ALTH		James, Nat	than & Brooke ,
	NAGEMENT		Upda	ated 8/23/2021, 2:30 PM O
Dashboard	Accounts	Holdings	Transactions	Documents
			Search	Q
> FOLDERS	S (39) / DOCUMENTS (15)			LAST MODIFIED
~ <b>D</b>	CLIENT - Nathan James			1
>	Account Documents & Agreements			
>	Tax Documents			
×	Statements & Reports			
	EQIS Performance Reports     EQIS Performance Reports     EQUID CONTRACT     EQUID CONTRACT     EQUID CONTRACT     EQUID     EQU			
	110381_Jul-2021_Report.pdf			8/23/2021, 5:29 PM
	Custodial Statements			
	Investment Plans, Policies & Proposals			
> 🗅	CLIENT - Brooke James			
	CLIENT - Matthew James			



There are a few actions that can be taken within the Documents vault, each of which will be detailed below:

#### **Downloading a Document**

Hovering over an existing document will present a **Download** button to the far right-hand side. Simply click on this button to download the document.

#### Adding a New Folder

If you would like to add your own folders within the Documents vault, select the **Add Folder** button. Folders can either be added into the main Documents vault view by selecting the Add Folder button at the top of the page, or they can be added as a sub-folder by selecting the Add Folder button that will appear when hovering over any existing folder.

FOLDERS (39) / DOCUMENTS (15)	LAST MODIFIED
CLIENT - Nathan James	
> C Account Documents & Agreements	Add Folder
> Tax Documents	Add Document
Statements & Reports	
EQIS Performance Reports	



Selecting the **Add Folder** button will invoke the below popup where you will be prompted to enter a Name for the folder. You can then select **Submit** to create the folder or **Cancel** to cancel the action. Any folders that you create will be visible to your advisor as well.

Add folder in: Main Folder		
Name *	Signed Forms	
Cancel	Submit	

#### Adding a New Document

To add your own documents, select the **Add Document** button. Documents can either be added into the main Documents vault view by selecting the Add Document button at the top of the page, or they can be added into an existing folder by selecting the "Add Document" button that will appear when hovering over the folder.

FOLDERS (39) / DOCUMENTS (15)	LAST MODIFIED
CLIENT - Nathan James	
> 🗋 Account Documents & Agreements	Add Folder
> 🛅 Tax Documents	Add Document
🗸 📘 Statements & Reports	
EQIS Performance Reports	



Selecting the **Add Document** option will invoke the below popup where you will be prompted to browse for a file to attach and provide a Name for the document (the Name field will automatically pre-populate with the file name that you have attached, but this can be updated in desired). You can then select **Submit** to add the document or **Cancel** to cancel the action. Any documents that you upload will be visible to your advisor as well.

Add Document(s) in: Statements & Reports	⊗
You can <b>drag &amp; drop your files here</b> or just use the button below	
Browse For File	
Cancel	



## **Updating Your Settings**

From any section within the Client Portal, you have the option to select your Profile Name in the upper right-hand corner of the screen to present a menu of available tools. Each option within this dropdown will be detailed below:





#### **Profile Details**

This section will allow you to view the primary contact information and address that your advisor has on file for you. If you notice anything that looks incorrect, select the **Edit Profile Details** button in the upper right-hand corner of the screen. This will invoke the below popup where you can enter the correct information and select **Submit** to send it to your advisor.



### **Client Portal User Guide**



#### Advisor Info

This section will allow you to view the primary contact information for your advisor and firm.

A R C WEALTH		James, Nathan & Brooke 👻			
MANAGEME	NT		Up	Profile Details	
Dashboard	Accounts	Holdings	Transactions	Advisor Info Change Password	
Advisor Inform	nation			Terminate Impersonation	
Joey Advisor 123 EQIS Ln					
San Rafael, CA, 9490	1				
5555555555   joey.ca	isto@abcwealth.com				
ABC Wealth M	anagement				
4435 Main Street, Ste ABC City, MO 64111	1100				
312 219-9160   http:/	//www.abcwealth.com/				



#### **Change Password**

Selecting this option will invoke the below popup where you will have the ability to update your password if desired. You will be prompted to enter your current password once, followed by your new password twice, then click **Submit** to proceed with the update. Note that any new passwords must adhere to any password requirements (length, special characters, etc.) that your firm has in place.

Change Password		
Current Password		
New Password		
Retype Password		
Cancel		Save

#### Logout

Selecting this option will log you out of the Client Portal and redirect you back to the login screen.

A B C WEALTH MANAGEMENT
Sign in
username
password
Login Forgot login info?

All images used are for illustrative purposes only.